

14 + 15

REQUEST FOR SCHEDULING AGENDA ITEM

I/WE request that the following item be placed on the Agenda for the meeting of the Presidio County Commissioners Court to be held APRIL 11, 2018

This request with **SEVEN (7) COPIES OF THIS FORM IN TYPEWRITTEN FORMAT AND WITH EXHIBIT(S)** are to be submitted to the County Judge's Assistant no later than **3:00 p.m.** on the Tuesday before the Commissioners Court meeting. If the exhibits are not submitted timely, this request may not be posted as an agenda item.

1. **Convene Into Executive Session Pursuant to Local Government Code 551.074 Personnel Matters regarding consideration of appointment, employment, evaluation, reassignment duties, discipline or dismissal of a Presidio County Employee and to ensure routine tasks are completed on a regular schedule. Specifically, explain job duties of a County Employee**
2. Has this been the subject of previous Commissioners Court action?
YES _____ NO X

If yes, give the approximate date/location of the meeting at which this matter was discussed or what action was taken thereon:

REQUESTOR'S NAME: Frances Garcia, Presidio County Treasurer
REQUESTOR'S ADDRESS: 300 N Highland, Marfa, Texas
REQUESTOR'S TELEPHONE:
REQUESTOR'S FAX:
REQUESTOR'S E-MAIL:

x Frances Garcia
REQUESTOR'S SIGNATURE

x Cipriela Guvara
AUTHORIZING SIGNATURE

Your request may be submitted via fax: 432-729-4453; via email: jalmancemolinar@co.presidio.tx.us
Via U.S. mail: P.O. Box 606, Marfa, TX 79843, or in person: 300 N. Highland Ave., Marfa, Texas 79843

PX 2

REQUEST FOR SCHEDULING AGENDA ITEM

I/WE request that the following item be placed on the Agenda for the meeting of the Presidio County Commissioners Court to be held April 11, 2018 at the Presidio County Courthouse, Marfa, Texas.

This request with **SEVEN (7) COPIES OF THIS FORM IN TYPEWRITTEN FORMAT AND WITH EXHIBIT(S)** is to be submitted to the County Judge's Assistant no later than **3:00 p.m.** on the Tuesday before the Commissioners Court meeting. If the exhibits are not submitted timely, this request may not be posted as an agenda item.

1. **Reconvene from Executive Session.** Discuss and act upon Personnel Matters regarding consideration of appointment, employment, evaluation, reassignment duties, discipline or dismissal of a Presidio County Employee.
2. Has this been the subject of previous Commissioners Court action? Yes No x

If yes, give the approximate date/location of the meeting at which this matter was discussed or what action was taken thereon: _____.

REQUESTOR'S NAME Frances Garcia, Presidio County Treasurer
REQUESTOR'S ADDRESS: 301 N. Highland, Marfa, Texas
REQUESTOR'S TELEPHONE: 432-729-2076
REQUESTOR'S FAX:
REQUESTOR'S E-MAIL:

X Frances Garcia
REQUESTOR'S SIGNATURE

X *Cipriela Guvra*
AUTHORIZING SIGNATURE

Your request may be submitted via fax: 432-729-4453; via email: jalmancemolinar@co.presidio.tx.us
Via U.S. mail: P.O. Box 606, Marfa, TX 79843, or in person: 300 N. Highland Ave., Marfa, Texas 79843



REQUEST FOR SCHEDULING AGENDA ITEM

I/WE request that the following item be placed on the Agenda for the meeting of the Presidio County Commissioners Court to be held **August 22, 2018**

This request with **SEVEN (7) COPIES OF THIS FORM IN TYPEWRITTEN FORMAT AND WITH EXHIBIT(S)** are to be submitted to the County Judge's Assistant no later than **3:00 p.m.** on the Tuesday before the Commissioners Court meeting. If the exhibits are not submitted timely, this request may not be posted as an agenda item.

1. Discussion with action to abolish the Department of Presidio County Office of Management and Budget (OMB), to be effective at the new fiscal year October 1, 2018.

Has this been the subject of previous Commissioners Court action?

YES _____ NO X _____

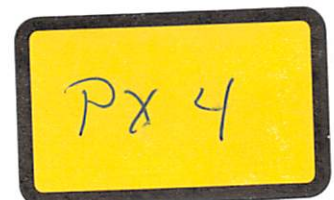
If yes, give the approximate date/location of the meeting at which this matter was discussed or what action was taken thereon:

REQUESTOR'S NAME: Loretto Vasquez
REQUESTOR'S ADDRESS: PO Box 953, Marfa, Texas
REQUESTOR'S TELEPHONE: 432-295-2896
REQUESTOR'S FAX:
REQUESTOR'S E-MAIL: lore_asu@yahoo.com

x 
REQUESTOR'S SIGNATURE

x _____
AUTHORIZING SIGNATURE

Your request may be submitted via fax: 432-729-4453; via email: coutyjudge@co.presidio.tx.us
Via U.S. mail: P.O. Box 606, Marfa, TX 79843, or in person: 300 N. Highland Ave., Marfa, Texas 79843



PRESIDIO COUNTY COMMISSIONERS COURT

NOTICE OF SPECIAL MEETING

AMMENDED AGENDA AS OF 08-19-18 8:56 A.M.

**The Presidio County Commissioners Court will meet on
Wednesday August 22, 2018 at 09:30 a.m.
at the County Judge's Office Presidio County Courthouse**

CINDERELA GUEVARA

COUNTY JUDGE

**BRENDA BENTLEY
COMMISSIONER, PRECINCT 1**

**ELOY ARANDA
COMMISSIONER, PRECINCT 2**

**JOSE CABEZUELA
COMMISSIONER, PRECINCT 3**

**LORETTO VASQUEZ
COMMISSIONER, PRECINCT 4**

VIRGINIA PALLAREZ

CLERK OF THE COURT

Questions regarding the agenda should be directed to the Presidio County Commissioner's Court Support at (432)7294452. The agenda is available on the County's website (<http://www.presidio-county.org>) Click on Government/Commissioners Court."

PX 5

Rod Ponton
Presidio County Attorney



300 North Highland
Post Office Drawer M
Marfa, Texas 79843
(432) 729-4054
(432) 729-3743 fax

August 21, 2018

Presidio County Commissioners Court
Presidio County Courthouse
300 Highland St.
Marfa, TX 79843

Re: Liability Arising From Appearance of Political Retaliation Due to Employee's
Protected Speech Actions

To All Concerned Parties:

Katie Sanchez is the current appointed Director of the Presidio County Office of Management & Budget. In March of 2018, she exercised her First Amendment right to run for Presidio County Treasurer in the Democratic Party primary. Her opponent was incumbent Frances Garcia, the current Presidio County Treasurer. Ms. Sanchez lost the primary election, while Ms. Garcia went on to win. Now, Ms. Garcia and others are lobbying the County Commissioners to abolish the Office of Management & Budget; this action would effectively terminate Ms. Sanchez's employment with Presidio County and begs the following question: Would abolishing the Office of Management & Budget expose the County to liability given the potential appearance of political retaliation against Ms. Sanchez for having run against Ms. Garcia?

The courts have long held that running for office is an action protected by the First Amendment and have even addressed this fact in the context of a public employee running for office, much like Ms. Sanchez. The court's most recent analysis on the topic occurred in *Phillips v. City of Dallas*, C.A.5 (Tex.) 2015, 781 F.3d 772, wherein a city employee asserted a First Amendment challenge to his termination by the City of Dallas following his decision to run in the Democratic Primary for a seat on the County Commissioners Court. The court's *Phillips* decision affirmed the "unequivocal...recognition of a First Amendment interest in candidacy" for public employees; that, "like all citizens, [public employees have] a constitutionally protected right to actively support, work for and campaign for a partisan candidate for political office or even to run for such office [themselves]"; and that as a "constitutionally 'fundamental' right...[c]andidacy for office is one of the ultimate forms of political expression in our society."

The court's language could not be stronger in connecting a public employee's running for office to that individual's exercise of free speech. Therefore, Ms. Sanchez's situation and the county's potential for liability then hinges upon whether her effective termination could be construed as retaliation for her constitutionally protected speech. To that end, Ms. Sanchez could likely pursue litigation following her potential termination by bringing a federal civil action for deprivation of rights under 42 U.S. Code § 1983 (the same provision under which Mr. Philips above sued).

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Rod Ponton
Presidio County Attorney

There exists much case law describing what it would take for a public employee in Ms. Sanchez's position to prevail under a §1983 claim, and she very well may meet those elements dictated by the courts: 1) her termination could be construed as an adverse employment action; 2) her candidacy was "speech involving a matter of public concern" (i.e., protected by the First Amendment, as affirmed in the Philips decision); 3) her actions did not impede upon the County's "interest in efficiency" since Presidio County has no provision barring public employees from running for office; and 4) her speech could be construed as having motivated her firing.¹

A potential suit by Ms. Sanchez would therefore be incredibly costly to the city regardless of whether she ultimately prevailed should her claims eventually be evaluated by a jury. By potentially meeting the above-detailed elements of a §1983 claim on their face, any litigation she might pursue would certainly wind its way through the courts in a protracted and expensive manner. The County's exposure to liability through the proposal to eliminate the Office of Management & Budget could well be incredibly high.

Sincerely,

Rod Ponton
Presidio County Attorney

¹ Elements of §1983 claim detailed in *Scott v. Godwin* C.A. 2004 147 S.W.3d 609

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Minutes

PRESIDIO COUNTY COMMISSIONERS COURT

NOTICE OF SPECIAL MEETING

AMMENDED AGENDA AS OF 08-19-18 8:56 A.M.

**The Presidio County Commissioners Court will meet on
Wednesday August 22, 2018 at 09:30 a.m.
at the County Judge's Office Presidio County Courthouse**

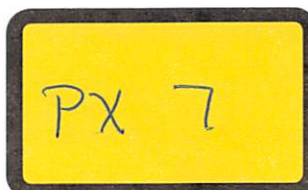
COMMISSIONERS COURT CEREMONIAL AGENDA

1. Establish a quorum (Cinderela Guevara)
Present:
Cinderela Guevara, County Judge
Brenda Bentley, Commissioner Pct. 1
Eloy Aranda, Commissioner Pct. 2
Jose Cabezuela, Commissioner Pct. 3
Loretto Vasquez, Commissioner Pct. 4
2. Opening Prayer
Judge Guevara
3. Pledge of Allegiance

COMMISSIONERS COURT SPECIAL AGENDA

TIME CERTAIN ITEMS:

4. Communications from citizens who signed the register to speak. (3 minutes per person)
Trey Gerfer
5. Announcements to Commissioner's Court from County Judge and Commissioners. (15 minutes or more).



6. Approval of Payroll for pay period from 08-06-18 through 08-19-18.

Commissioner Aranda makes motion to approve payroll period for 08-19-18 through 08-19-18. Commissioner Bentley seconds. Motion carries.

INDIVIDUAL AGENDA ITEMS:

Item brought by Loretto Vasquez

Presidio County Commissioner Pct. 4

7. Discussion with action to abolish the Department of Presidio County Office of Management and Budget (OMB), to be effective at the new fiscal year October 1, 2018.

Buddy Knight, Robert Halpern, Gary Mitschke spoke in support of the OMB office. Commissioner Vasquez makes motion to abolish the Department of Presidio County office of Management and Budget. Commissioner Bentley seconds. Motion carries. (Judge Nays)

Item brought by Honorable Cinderela Guevara

Presidio County Judge

8. Discussion with Action to abolish the Departments of Airport Management, Facilities Management, And Road and Bridge Management to be effective for Fiscal Year 18-2019.

Item die for lack of motion.

9. Open Second Public Hearing regarding the Proposed FY2019 Budget and Tax Rate. This hearing is for the express purpose of inviting public comments and discussion with the Commissioners Court regarding the Proposed Budget and Tax Rate.

2nd Public Hearing opens @ 11:04 a.m. Recessed at 12:21 p.m.

Commissioner Vasquez makes motion to open public hearing (2:12 p.m.)

Commissioner Bentley seconds. Motion carries.

10. Close Public Hearing

Judge Guevara makes motion to close public hearing (3:29 p.m.). Commissioner Aranda seconds. Motion carries.

Items brought by Honorable Cinderela Guevara

Presidio County Judge

11. Discussion with action for Commissioners Court to pass an order in compliance with Local Government Code Section 113.901 (c), that waives the requirement of the county judge's approval of requisitions.

Judge Guevara makes motion to postpone. Commissioner Aranda seconds. Motion carries.

12. Discussion with action to approve using Certified Payments Credit Card Services for County Tax Office, County and District Clerks Office and Golf Course.

Judge Guevara makes motion to approve using Certified Payments Credit Card Services for County Tax Office, County and District Clerks Offices and the Golf Course.

Commissioner Bentley seconds. Motion carries.

13. Discussion with action to approve Contract for Tax Assessment/Collection Services for the City of Presidio by Presidio County Tax Assessor Collector. The amount of the contract is for \$20,421.83, for a contract term of one year from October 1, 2018 to September 30, 2019. Parties named in contract are City of Presidio and County of Presidio.

Commissioner Bentley makes motion to approve contract for \$20421.83 for a contract Term of one year from October 1, 2018 to September 30, 2019. Party's names in Contracts are the City of Presidio and County of Presidio. Commissioner Vasquez seconds. Motion carries.

14. Discussion with action to allow the Veteran's Officer to replace landline with a cell phone for Presidio County Veterans Office.

Commissioner Bentley makes motion to allow the VA officer to replace landline with a Cell phone for VA Office. Commissioner Cabezuela seconds. Motion carries.

15. Discussion with action for Commissioner's Court to appoint election judges for the General Election to be held November 6, 2018. Texas Elections Code 32.002 (a).

Commissioner Bentley makes motion to appoint election judge for the November 6, 2018 General Election which will be Maria Garcia, Della Martinez, Alicia Sanchez, Lorinda Carrillo, Rosemary Jimenez and Lauren Martinez. Commissioner Vasquez seconds. Motion carries.

16. Discussion with action to approve registrant agreement to retain ownership of co.presidio.tx.us domain.

Commissioner Aranda makes motion to postpone. Judge Guevara seconds. Motion carries.

17. Discussion with action to approve estimate and/or change order for replacement of exhaust fans at Presidio County Jail, including the designs.

Commissioner Bentley makes motion to postpone. Commissioner Vasquez seconds. Motion carries.

Item brought by Jerry Carvalal

18. Discussion and action to award a construction contract for the Candelaria WSC Water Improvements, TxDBG Contract No. 7216045.

Judge Guevara makes motion to award contract bld to. Commissioner Cabezuela seconds. Motion carries.

19. Discussion with action for the procurement of administration and engineering professional services for the Texas Community Block Development Block Grant 2016-2020 funding cycle.

Commissioner Aranda makes motion to approve the procurement of administration And engineering professional services for the Texas Community Block Development Block Grant 2016-2020 funding cycle. Commissioner Vasquez seconds. Motion carries.

Finance Department Items

Patty Roach, Auditor

20. Approval of County Auditor's Report to include Line item transfers and Budget Amendments
Commissioner Aranda makes motion to approve Line item transfers as presented.
Commissioner Cabezuela seconds. Motion carries.

Honorable Frances Garcia, Treasurer

21. Approval of all claims from 08-08-2018 to present.

Commissioner Bentley makes motion to approve the payment of all claims.
Commissioner Cabezuela seconds. Motion carries.

Katie Sanchez, OMB Director

22. Approval of Office of Management and Budget Report to include assets/inventory transfers
None

REPORTS


23. Revised City of Presidio Volunteer Fire Department

24. City of Presidio EMS

25. Agrilife Extension

Judge Guevara makes motion to approve #23, 24, & 25 as presented. Commissioner Vasquez seconds. Motion carries.

Adjournment Commissioner Bentley makes motion to adjourn. Commissioner Aranda seconds.
Motion carries.


CINDERELA GUEVARA, COUNTY JUDGE

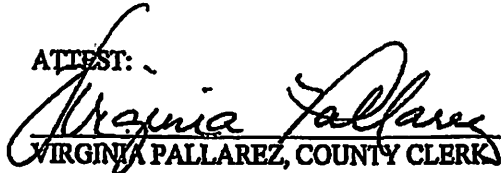
BRENDA SILVA BENTLEY, COMMISSIONER PCT. 1


ELOY ARANDA, COMMISSIONER PCT. 2


JOSE CABEZUELA, COMMISSIONER PCT. 3


LORETTO VASQUEZ, COMMISSIONER PCT. 4

ATTEST:


VIRGINIA PALLAREZ, COUNTY CLERK

Presidio County, Texas



ADOPTED BUDGET

FISCAL YEAR 2019

10-1-2018 TO 9-30-2019

This budget will raise more revenue from property taxes than last year's budget by an amount of \$205,850, which is an 6.82% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$19,275.

Members of Commissioners Court voting in favor of the budget : Judge Cinderela Guevara; Commissioner Eloy Aranda; Commissioner Brenda Bentley; Commissioner Loretto Vasquez, Commissioner Jose Cabezuela. Members voting against the budget: none

<u>Tax Rates/Debt Obligations</u>	<u>FY 2018</u>	<u>FY 2019</u>
Property tax rate	\$0.637340	\$0.614750
Effective tax rate	\$0.567060	\$0.571560
Effective M&O tax rate	\$0.581190	\$0.521210
Rollback tax rate	\$0.637340	\$0.614750
Debt tax rate	\$0.056150	\$0.051850
Total debt obligations	\$735,000.00	\$483,000.00

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**PRESIDIO COUNTY
ADOPTED BUDGET**

Department Name: OMB
Department Number: 010-116

	FY2017 <u>Actual</u>	FY2018 <u>Budget</u>	FY2019 <u>Proposed</u>
EXPENDITURES			
Salaries, Elect/Appt/Dept Head	39,680.84	41,936.00	0.00
Salaries, Deputies/Assistants	31,888.80	33,136.00	0.00
Labor			
FICA/Medicare	5,478.58	5,743.00	0.00
Retirement	4,446.04	4,926.72	0.00
Health Insurance	13,927.74	14,190.00	0.00
Communications	1,997.39	2,411.37	0.00
Utilities			
Office Expense	1,153.92	1,200.00	0.00
Dues & Memberships			
Repairs & Maintenance			
Buildings/Grounds			
Equipment	487.50	500.00	0.00
Vehicles			
Services			
Service Contract/Licenses	1,386.67	1,398.63	0.00
Other Services			
Education & Travel	538.20	1,000.00	0.00
Fuel			
Misc.			
Furniture & Equip. (less than \$500)	789.77	500.00	0.00
Capital Outlay			
Other _____			
Other _____			
Other _____			
Other _____			
Total Expenditures	<u>101,775.45</u>	<u>106,941.72</u>	<u>0.00</u>

**PRESIDIO COUNTY
ADOPTED BUDGET**

Department Name: CO. TREASURER
Department Number: 010-115

	<u>FY2017 Actual</u>	<u>FY2018 Budget</u>	<u>FY2019 Proposed</u>
EXPENDITURES			
Salaries, Elect/Appt/Dept Head	43,282.56	44,282.45	44,282.45
Salaries, Deputies/Assistants	29,971.76	33,659.20	34,611.20
Labor			
FICA/Medicare	5,604.03	5,962.54	6,035.38
Retirement	4,548.94	5,018.86	5,483.12
Health Insurance	13,910.00	14,358.36	14,118.08
Communications	1,815.27	1,500.00	1,551.84
Utilities			
Office Expense	2,104.86	3,382.74	2,882.74
Dues & Memberships	175.00	175.00	175.00
Repairs & Maintenance			
Buildings/Grounds			
Equipment			
Vehicles			
Services			
Service Contract/Licenses	1,957.26	1,400.00	2,380.00
Other Services	1,330.35	1,000.00	1,000.00
Education & Travel	2,507.99	3,500.00	4,000.00
Fuel	122.82	486.00	486.00
Misc.			
Furniture & Equip. (less than \$500)		1,000.00	1,000.00
Capital Outlay	2,420.00		
Other _____			
Other _____			
Other _____			
Other _____			
Total Expenditures	<u>109,750.84</u>	<u>115,725.15</u>	<u>118,005.81</u>

**PRESIDIO COUNTY
ADOPTED BUDGET**

Department Name: CO. AUDITOR
Department Number: 010-118

	<u>FY2017 Actual</u>	<u>FY2018 Budget</u>	<u>FY2019 Proposed</u>
EXPENDITURES			
Salaries, Elect/Appt/Dept Head	51,028.04	51,936.04	51,936.04
Salaries, Deputies/Assistants	34,944.00	35,944.00	36,899.20
Labor	0.00	21,840.00	21,840.00
FICA/Medicare	6,576.99	8,393.59	8,466.66
Retirement	5,338.16	7,199.63	7,691.93
Health Insurance	14,086.86	14,190.00	14,118.08
Communication	1,470.85	1,427.00	2,143.68
Utilities			
Office Expense	522.43	810.00	810.00
Dues & Memberships	175.00	200.00	200.00
Repairs & Maintenance			
Buildings/Grounds			
Equipment		500.00	250.00
Vehicles			
Services			
Service Contract/Licenses	2,033.15	2,000.00	3,600.00
Other Services	165.00		
Education & Travel	1,155.84	2,000.00	2,250.00
Fuel			
Misc.			
Furniture & Equip. (less than \$500)	227.99	490.00	490.00
Capital Outlay			
Other _____			
Other _____			
Other _____			
Other _____			
Total Expenditures	<u>117,724.31</u>	<u>146,930.26</u>	<u>150,695.59</u>

Presidio County, Texas



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OCT 04 2019

Virginia Padilla
COUNTY CLK, PRESIDIO CO.

ADOPTED BUDGET

FISCAL YEAR 2020

10-1-2019 TO 9-30-2020

This budget will raise less revenue from property taxes than last year's budget by an amount of \$13,544, which is an .37% decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$20,196.

Members of Commissioners Court voting in favor of the budget : Judge Cinderela Guevara; Commissioner Eloy Aranda; Commissioner Brenda Bentley; Commissioner Frank Knight.

Members absent: Commissioner Jose Cabezuela

Members voting against the budget: none

<u>Tax Rates/Debt Obligations</u>	<u>FY 2019</u>	<u>FY 2020</u>
Property tax rate	\$0.614750	\$0.604250
Effective tax rate	\$0.571560	\$0.604250
Effective M&O tax rate	\$0.521210	\$0.553290
Rollback tax rate	\$0.614750	\$0.611470
Debt tax rate	\$0.051850	\$0.050960
Total debt obligations	\$483,000.00	\$221,512.00

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**PRESIDIO COUNTY
ADOPTED BUDGET**

Department Name: COUNTY COMMISSIONERS
Department Number: 010-104

	<u>FY2018 Actual</u>	<u>FY2019 Budget</u>	<u>FY2020 Budget</u>
EXPENDITURES			
Salaries, Elect/Appt/Dept Head	68,094.39	79,391.92	83,028.56
Salaries, Deputies/Assistants			
Labor			
FICA/Medicare	5,209.28	6,073.53	6,351.68
Retirement	4,457.50	5,517.78	6,152.42
Health Insurance	21,713.57	28,236.16	28,236.16
Communications	0.00	0.00	
Utilities			
Office Expense			
Dues & Memberships	1,200.00	1,250.00	1,250.00
Repairs & Maintenance			
Buildings/Grounds			
Equipment			
Vehicles		500.00	500.00
Services			
Service Contract/Licenses			
Other Services			
Education & Travel	5,030.96	9,000.00	12,000.00
Fuel	748.16	1,000.00	1,000.00
Misc.			
Furniture & Equip. (less than \$500)			
Capital Outlay			
Other _____			
Other _____			
Other _____			
Other _____			
Total Expenditures	<u>106,453.86</u>	<u>130,969.39</u>	<u>138,518.82</u>

**PRESIDIO COUNTY
ADOPTED BUDGET**

Department Name: CO. TREASURER
Department Number: 010-115

	<u>FY2018 Actual</u>	<u>FY2019 Budget</u>	<u>FY2020 Budget</u>
EXPENDITURES			
Salaries, Elect/Appt/Dept Head	44,282.68	44,282.45	45,191.68
Salaries, Deputies/Assistants	33,683.30	34,611.20	35,547.20
Labor			
FICA/Medicare	5,964.50	6,035.38	6,176.52
Retirement	5,104.35	5,483.12	5,982.75
Health Insurance	14,313.65	14,118.08	14,118.08
Communications	1,714.64	1,551.84	1,400.00
Utilities			
Office Expense	3,242.24	2,882.74	2,882.74
Dues & Memberships	175.00	175.00	175.00
Repairs & Maintenance			
Buildings/Grounds			
Equipment			
Vehicles			
Services			
Service Contract/Licenses	1,386.66	2,380.00	2,380.00
Other Services	867.47	1,000.00	1,131.25
Education & Travel	1,550.34	4,000.00	4,486.00
Fuel	327.00	486.00	
Misc.			
Furniture & Equip. (less than \$500)	823.97	1,000.00	1,000.00
Capital Outlay	0.00		
Other _____			
Other _____			
Other _____			
Other _____			
Total Expenditures	<u><u>113,435.80</u></u>	<u><u>118,005.81</u></u>	<u><u>120,471.23</u></u>

**PRESIDIO COUNTY
ADOPTED BUDGET**

Department Name: CO. AUDITOR
Department Number: 010-118

	<u>FY2018 Actual</u>	<u>FY2019 Budget</u>	<u>FY2020 Budget</u>
EXPENDITURES			
Salaries, Elect/Appt/Dept Head	51,936.04	51,936.04	52,845.04
Salaries, Deputies/Assistants	35,971.85	36,899.20	35,256.00
Labor	0.00	21,840.00	21,840.00
FICA/Medicare	6,725.03	8,466.66	8,410.49
Retirement	5,755.34	7,691.93	8,146.63
Health Insurance	14,313.65	14,118.08	14,118.08
Communication	1,713.56	2,143.68	1,850.00
Utilities			
Office Expense	463.19	810.00	1,000.00
Dues & Memberships	175.00	200.00	200.00
Repairs & Maintenance			
Buildings/Grounds			
Equipment	379.98	250.00	250.00
Vehicles			
Services			
Service Contract/Licenses	1,386.67	3,600.00	3,600.00
Other Services	0.00		
Education & Travel	1,317.17	2,250.00	2,650.00
Fuel			
Misc.			
Furniture & Equip. (less than \$500)	484.97	490.00	
Capital Outlay			1,350.00
Other _____			
Other _____			
Other _____			
Other _____			
Total Expenditures	<u><u>120,622.45</u></u>	<u><u>150,695.59</u></u>	<u><u>151,516.24</u></u>

Presidio County, Texas



ADOPTED BUDGET

FISCAL YEAR 2020

10-1-2020 TO 9-30-2021

This budget will raise less revenue from property taxes than last year's budget by an amount of \$74,655, which is a 2.29% decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$16,357.

Members of Commissioners Court voting in favor of the budget : Judge Cinderela Guevara; Commissioner Eloy Aranda; Commissioner Brenda Bentley; Commissioner Frank Knight; Commissioner Jose Cabezuela

Members absent: none

Members voting against the budget: none

<u>Tax Rates/Debt Obligations</u>	<u>FY 2020</u>	<u>FY 2021</u>
Property tax rate	\$0.604250	\$0.553000
No-new-revenue tax rate	\$0.604250	\$0.556480
No-new-revenue M & O tax rate	\$0.553290	\$0.512040
Voter-approval tax rate	\$0.611470	\$0.553000
Debt tax rate	\$0.050960	\$0.000000
Total debt obligations	\$221,512.00	\$0.00

PX 10

09/29/20
TIME:02:15 PM

PRESIDIO COUNTY
FISCAL YEAR 2021 ADOPTED BUDGET
MAINTENANCE & OPERATIONS

PAGE 3
PREPARER:0014

Account Number and Title	T C	Actual YEAR - 2019	Expenditure YEAR - 2020	Amended Budget YEAR - 2021
REPORTING FUND: 0010 GENERAL FUND				
0104 CO COMMISSIONERS EXPENDITURES				
0401 SALARY COMMISSIONERS	E	79,392.57	83,028.56	87,028.40
0410 FICA	E	6,079.10	6,351.68	6,657.67
0411 MEDICAL INSURANCE	E	26,370.37	28,236.16	28,356.00
0412 RETIREMENT	E	5,460.87	6,152.42	6,266.04
0425 OFFICE EXPENSES	E	0.00	0.00	0.00
0430 DUES & MEMBERSHIPS	E	1,200.00	1,250.00	1,250.00
0434 EDUCATION & TRAVEL	E	9,242.10	12,000.00	11,557.00
0440 COMMUNICATIONS	E	0.00	0.00	0.00
0450 FUEL	E	745.28	1,000.00	1,000.00
0477 REPAIRS & MAINT VEHICLES	E	15.00	500.00	500.00
CO COMMISSIONERS EXPENDITURES		128,505.29	138,518.82	142,615.11
0105 COUNTY V A OFFICER EXPENDITURES				
0401 SALARY V A OFFICER	E	20,670.52	21,579.52	22,579.48
0410 FICA	E	1,581.32	1,650.84	1,727.33
0412 RETIREMENT	E	1,420.40	1,599.04	1,625.72
0425 OFFICE EXPENSES	E	80.99	590.00	590.00
0430 DUES AND MEMBERSHIPS	E	0.00	20.00	20.00
0434 EDUCATION & TRAVEL	E	162.00	828.00	724.00
0440 COMMUNICATIONS	E	350.81	330.00	325.00
0450 FUEL	E	758.22	892.00	892.00
0451 OPERATING SUPPLIES	E	623.99	800.00	800.00
0650 CAPITAL	E	0.00	0.00	0.00
0651 FURN & EQUIP < \$500	E	123.28	0.00	0.00
COUNTY V A OFFICER EXPENDITURES		25,771.53	28,289.40	29,283.53
0106 REGISTRAR				
0425 OFFICE EXPENSE	E	0.00	661.00	661.00
0434 EDUCATION & TRAVEL	E	0.00	1,000.00	922.00
0650 CAPITAL OUTLAY	E	0.00	599.00	599.00
0651 FURN & EQUIP < \$500	E	0.00	340.00	340.00
REGISTRAR		0.00	2,600.00	2,522.00
0107 NON DEPARTMENTAL EXPENDITURES				
0400 TRANSFERS TO OTHER FUNDS	E	123,080.06	42,500.00	30,000.00
0406 FINANCIAL OFF. TEMP. LABOR	E	0.00	10,000.00	10,000.00
0407 COMP TIME PAYOUT	E	47,406.70	14,000.00	0.00
0409 MISCELLANEOUS LABOR	E	4,100.00	0.00	0.00
0410 FICA	E	3,936.70	765.00	765.00
0411 MEDICAL INSURANCE	E	12,667.85	14,189.36	30,696.00
0412 RETIREMENT	E	3,439.62	741.00	720.00
0413 WORKERS COMP	E	22,014.00	22,719.00	17,569.00
0414 UNEMPLOYMENT COMP	E	3,108.78	10,350.00	15,500.00
0430 DUES & MEMBERSHIPS	E	4,991.00	5,576.00	5,576.00
0440 COMMUNICATIONS	E	4,821.27	2,850.00	2,850.00
0445 NOTICES	E	7,078.25	6,256.00	5,000.00

09/29/20
TIME:02:15 PM

FRESIDIO COUNTY
FISCAL YEAR 2021 ADOPTED BUDGET
MAINTENANCE & OPERATIONS

PAGE 6
PREPARER:0014

Account Number and Title	T C	Actual YEAR - 2019	Expended YEAR - 2020	Amended Budget YEAR - 2021
REPORTING FUND: 0010 GENERAL FUND				
0409 COURT RECORDER SUPPLEMENT	E		1,200.00	1,500.00
0410 FICA	E	2,491.32	2,114.51	2,059.06
0411 MEDICAL INSURANCE	E	9,030.70	5,535.12	3,244.00
0412 RETIREMENT	E	2,237.96	2,011.32	1,937.94
0420 CAR ALLOWANCE	E	0.00	0.00	0.00
0425 OFFICE EXPENSES	E	427.52	956.69	956.29
0430 DUES & MEMBERSHIPS	E	340.75	357.30	357.30
0434 EDUCATION AND TRAVEL	E	2,056.26	1,636.31	1,636.31
0440 COMMUNICATIONS	E	1,050.94	1,988.20	1,988.20
0450 FUEL	E	0.00	0.00	0.00
0462 OTHER SERVICES	E	0.00	19,333.19	17,833.19
0463 VISITING JUDGES	E	1,098.00	2,090.90	2,090.90
0464 COURT REPORTER/VISITING	E	714.21	271.90	1,500.00
0495 UTILITIES	E	0.00	385.00	385.00
0540 LIABILITY INSURANCE	E	300.00	339.90	339.90
0547 JUDICIAL ADMIN DISTR ASSESS	E	0.00	0.00	0.00
0580 LAW LIBRARY	E	391.84	1,326.64	1,326.64
0599 MISCELLANEOUS	E	300.19	4,134.25	4,134.25
0650 CAPITAL	E	0.00	3,005.22	3,005.22
0651 FURN/EQUIPMENT < \$500	E	0.00	1,334.60	1,334.60
DISTRICT COURT EXPENDITURES		53,007.03	74,461.65	71,044.62
0113 DISTRICT ATTORNEY EXPENDITURES				
0462 OTHER SERVICES	E	36,200.00	36,200.00	35,285.00
DISTRICT ATTORNEY EXPENDITURES		36,200.00	36,200.00	35,285.00
0115 COUNTY TREASURER EXPENDITURES				
0401 SALARY TREASURER	E	44,282.68	45,191.68	46,191.64
0402 DEPUTY	E	34,611.20	35,547.20	36,587.20
0406 LABOR	E	0.00	0.00	0.00
0410 FICA	E	6,035.38	6,176.52	6,332.58
0411 MEDICAL INSURANCE	E	14,187.54	14,118.08	14,178.00
0412 RETIREMENT	E	5,421.54	5,982.75	5,960.08
0425 OFFICE EXPENSES	E	2,764.04	2,882.74	2,882.74
0430 DUES & MEMBERSHIPS	E	175.00	175.00	175.00
0434 EDUCATION & TRAVEL	E	3,368.06	3,743.30	4,486.00
0440 COMMUNICATIONS	E	1,329.54	1,550.00	1,550.00
0450 FUEL	E	100.13	0.00	0.00
0461 SERVICE CONTRACT/LICENSES	E	1,855.00	1,855.00	2,380.00
0462 OTHER SERVICES	E	611.25	560.00	1,131.25
0650 CAPITAL	E	0.00	2,450.00	0.00
0651 FURN/EQUIPMENT < \$500	E	713.80	388.95	500.00
COUNTY TREASURER EXPENDITURES		115,455.16	120,621.22	122,354.49
0116 OMB EXPENDITURES				
0401 HEAD OF DEPARTMENT	E	0.00	0.00	0.00
0402 ASSISTANTS	E	0.00	0.00	0.00
0406 LABOR	E	0.00	0.00	0.00

IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF TEXAS
PECOS DIVISION

MARY CATHERINE "KATIE"
SANCHEZ,
Plaintiff,

v.

PRESIDIO COUNTY, TEXAS and
FRANCES GARCIA in her individual
capacity,
Defendants

§
§
§
§
§
§
§
§
§

NO. 4:19-CV-00037

**DEFENDANTS' OBJECTIONS AND RESPONSES TO
PLAINTIFF'S FIRST SET OF REQUEST FOR PRODUCTION**

TO: Plaintiff, Mary Catherine "Katie" Sanchez, by and through her attorney of record, John A. Wenke.

Presidio County, Texas, and Frances Garcia in her individual capacity, Defendants in the above entitled and numbered cause, present these their objections and responses to Plaintiff's First Set of Request for Production of Documents, such objections and responses being for the purpose of this action only.

Respectfully submitted,

JACKSON WALKER L.L.P.
135 W. Twohig Ave., Suite C
San Angelo, Texas 76903
jmhogg@jw.com
(325) 481-2560
(325) 481-2585 - Facsimile

By: /s/ Jon Mark Hogg

Jon Mark Hogg
State Bar No. 00784286

ATTORNEYS FOR DEFENDANTS

PX 12

CERTIFICATE OF SERVICE

This is to certify that on the 19th day of December, 2019, a true and correct copy of the foregoing was served by email upon John A. Wenke, lawoffice@johnwenke.com, 501 E. California Ave., El Paso, Texas 79902.

/s/ Jon Mark Hogg

Jon Mark Hogg

8. A copy of any documents that refer or related to training given to Defendant Garcia in the past five (5) years regarding First Amendment rights and retaliation against employees or officials exercising their First Amendment Rights.

RESPONSE:

None.

Message

From: treasurer@co.presidio.tx.us [treasurer@co.presidio.tx.us]
Sent: 3/28/2018 6:58:28 AM
To: Chase Snodgrass [airplanedriver@gmail.com]
Subject: Re: TAC SURVEY OF INSURED PROPERETIES

Good Morning Chase,
I am working on putting an agenda item on Commissioner's Court in reference to OMB complaints I have. I spoke to Commissioner Bentley about this and she wants to know if you would be willing to come together with me on this. I am fixing to talk to Virgie as well. I have had it with her. I asked her for copies of contracts and was told to get them from the County Clerks Office. She refused to give them to me. I can't deal with her anymore. Let me know what you think.

Regards,

Frances

-----Original Message-----

From: "Chase Snodgrass" <airplanedriver@gmail.com>
Sent: Tuesday, March 27, 2018 4:40pm
To: treasurer@co.presidio.tx.us
Subject: Re: TAC SURVEY OF INSURED PROPERETIES

Hi Frances,
I am in Galveston this week. Would be great to get together with you next week. Just let me know what day and time.

Regards

Chase Snodgrass
Presidio County Airports Director
(832) 588-8888 cell
Sent from my iPhone

On Mar 27, 2018, at 2:40 PM, treasurer@co.presidio.tx.us wrote:

Hi Chase,
The copies of the list of properties that Sam sent you is what I have. I don't have anything different. That comes from the insurance company itself. Are you back in Presidio? I can make it a point to go down there sometime next week. We can get together and look at it. Let me know when would be a good time for you. I need to go and visit other people as well. I would like to kill two birds (or three) with one stone. I will talk to you soon.

Regards,
Frances

-----Original Message-----

From: "Chase Snodgrass" <airplanedriver@gmail.com>
Sent: Monday, March 26, 2018 4:59pm
To: "treasurer" <treasurer@co.presidio.tx.us>
Subject: Fwd: TAC SURVEY OF INSURED PROPERETIES

Hi Frances,
The item descriptions on the attached spreadsheets do not tell what or where each building is. Do you have any other information that describes airport buildings covered by the policy?
Respectfully,

PX 13

PC 01112

Chase

----- Forwarded message -----

From: <facilitiesmanager@co.presidio.tx.us>

Date: Mon, Mar 5, 2018 at 5:06 PM

Subject: TAC SURVEY OF INSURED PROPERETIES

To: airplanedriver@gmail.com

Cc: treasurer@co.presidio.tx.us, countyjudge@co.presidio.tx.us, earanda@presidio-isd.net, lore_asu@yahoo.com, bbentley@co.presidio.tx.us

Chase,
attached are copies of a spreadsheet showing existing properties insured by TAC.

Please review and let Frances know if you want any changes for the coming year.

Let me know if you have any questions.

Sam

Message

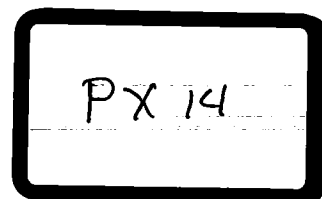
From: treasurer@co.presidio.tx.us [treasurer@co.presidio.tx.us]
Sent: 7/26/2018 8:40:18 AM
To: TAC [tac-tre@list.county.org]
Subject: OMB

Good Morning Everyone.

I need to find out how many counties with a population of 10,000 and under have a County Treasurer, an Auditor and an Office of Management and Budget. Our county has all three and I know for a fact we don't need that many financial offices. Please let me know if you all do or do not and what the pros and cons are.

Many Thanks!!

Frances Garcia
Presidio County Treasurer
P.O. Box 1055
Marfa, Texas 79843
432-729-4076 (office)
432-729-4071 (fax)

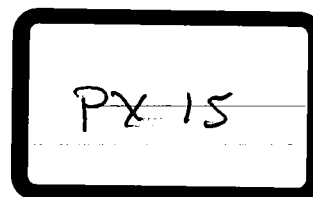


Message

From: treasurer@co.presidio.tx.us [treasurer@co.presidio.tx.us]
Sent: 8/1/2018 3:16:18 PM
To: Chase Snodgrass [airplanedriver@gmail.com]
Subject: Job Description
Attachments: CCF08012018_0003.pdf

Hey Chase,
See attached OMB job description. This was recorded with the minutes several years ago. I will call you in a while.

Frances



66-24-17

MEMO

To: Presidio Co. Commissioners Court ("CCT")
From: Presidio Co. Auditor
Subject: Plan to Complete/Make Operational OMB
Date: June 19, 2014

This CCT was wise when it determined during FY [2013] that Presidio County would be best positioned to satisfy: i) its duties to Texas regarding compliance with the laws pertinent to the operation of County Govt., and ii) its duties to the taxpayers and citizens of Presidio County by creating the Office of Management & Budget ("OMB").

The original objective was and remains to make permanent, or "institutionalize" core financial and administrative functions, which, among other things, helps ensure:

- Timely, accurate financial information
- Positions the County to comply with transparency statutes for greater accountability
- Restores the County's outside reputation with creditors and vendors by moving towards unqualified annual independent audits, and
- Makes permanent well designed, fully implemented and closely monitored operational procedures that have a financial impact due to their connection to revenues and/or expenditures.

OMB Objectives:

This office will have wide ranging duties, as outlined subsequently herein. The "mission" of OMB is to:

- enhance the effective, efficient operation of Presidio County,
- maintain fiscal integrity and financial condition
- operating under the guidance of the Co. Auditor, develop, implement and enforce appropriate policies and procedures
- provide timely, accurate and objective information and recommendations
- assist in preparing and administering operating and capital budgets
- help ensure resources are efficiently allocated and productively utilized.

County Auditor's Role:

2-12-13

**PRESIDIO COUNTY
POSITIONS FOR PROJECT COORDINATORS
WILL COMPOSE THE NEW OFFICE OF MANAGEMENT AND BUDGET (OMB)**

These new positions report to the Presidio County Judge with a salary commensurate with experience. Employee benefits include medical insurance, and retirement. These coordinators are expected to be self-motivated to initiate and manage all facets of multiple county projects from beginning to end. They will interface with the Judge, his administrative assistant, the appropriate Commissioner(s), county department heads, as well as other federal, state, and local officials.

Applicants must have a college degree or equivalent with experience in economics, business, or public administration, and planning. Bilingual skills with fluent Spanish is recommended. Excellent communication skills are a must.

The OMB will have the responsibility to coordinate projects for the following general areas: Border Infrastructure, Community and Environment, Emergency Services, Law Enforcement, Facilities and Parks, Capital Projects, Airports, and Economic Development.

Project coordinator functions will include grant applications and financial reporting as well as timely responses to grant notices and deadlines, solicitation for engineers and construction firms, bidding and selection process and contract compliance. Successful applicants will require sophisticated research and computer skills for data collection, analysis, and preparation of reports and presentations.

Send resumes to the Presidio County Judge's Office, P. O. Box 606, 300 N. Highland, Marfa, Texas 79843. More information can be obtained by calling 432-729-4452. Presidio County is an Affirmative Action/Equal Opportunity Employer and requires that all subcontractors do likewise.

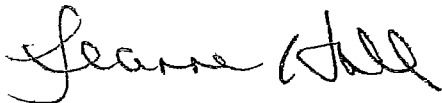
1/20/2012

August 22, 2018

Judge Cinderela Guevara
Presidio County Commissioners Court
P.O. Box 606
Marfa, Texas 79843

To the members of the Court, I hereby tender my resignation from Presidio County Office of Management and Budget, effective immediately.

Respectfully,

A handwritten signature in cursive script, appearing to read "Jeanne Hall".

Jeanne Hall

PX 16

PRESIDIO COUNTY, TEXAS
COMMISSIONERS COURT
NOTICE OF SPECIAL MEETING
Ammended Agenda @ 5:22 AM
Friday March 30, 2018

The Presidio County Commissioners Court will meet on Wednesday, April 4, 2018
at 9:30 a.m. in the Presidio County Courthouse in Marfa, Texas 79843

NOTE: The Commissioners Court may recess at 12:00 P.M. and may reconvene at 1:30
P.M.

CINDERELA GUEVARA
COUNTY JUDGE

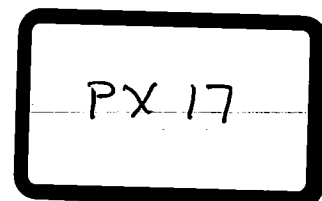
BRENDA BENTLEY
COMMISSIONER, PRECINCT 1

ELOY ARANDA
COMMISSIONER, PRECINCT 2

LORETTO VASQUEZ COMMISSIONER, PRECINCT 4

VIRGINIA PALLAREZ CLERK OF THE COURT

Questions regarding the agenda should be directed to the Presidio County Commissioner's
Court Support at (432)7294452. The agenda is available on the County's website (<http://www.co.presidio.tx.us>) Click on "Public Notices or Commissioners' Court" tabs.



COMMISSIONERS COURT CEREMONIAL AGENDA

(Cinderela Guevara)

1. Establish a quorum
2. Opening Prayer
3. Pledge of Allegiance

COMMISSIONERS COURT REGULAR AGENDA

TIME CERTAIN ITEMS:

4. Communications from citizens who signed the register to speak. (3 minutes per person)
5. Announcements to Commissioner's Court from County Judge and Commissioners (15 minutes or more)
6. Approval of Presidio County Commissioners Meeting Minutes, Feb. 14 and 21st and March 8, 2018.

INDIVIDUAL AGENDA ITEMS

The following agenda items may be considered at any time during this meeting.

Item brought by Presidio County Treasurer **Honorable Frances Garcia**

7. Discussion with action to approve payroll for Presidio County Employees.

Item brought by Presidio County Facilities Manager **Sam Cobos**

8. Discussion with action to ratify the continuation of TRANE maintenance contract of courthouse HVAC systems for three (3) years starting April 2018 ending March 2021.

9. **Convene into Executive Session Pursuant to Local Government Code 551.074 Personnel Matters** regarding consideration of appointment, employment, evaluation, reassignment duties, discipline or dismissal of a Presidio County Employee and to ensure routine tasks are completed on a regular schedule. Specifically, select a custodian from a pool of applicants for the Presidio County Courthouse and to advertise a job vacancy at the Presidio County North Park.

10. **Reconvene from Executive Session.** Discuss and act upon Personnel Matters regarding consideration of appointment, employment, evaluation, reassignment duties, discipline or dismissal of a Presidio County Employee at the Presidio County Courthouse and to ensure Presidio Courthouse custodian routine tasks are completed on a regular schedule. Specifically, offer custodial position to selectee for the Presidio County Courthouse and begin advertising North Park vacancy immediately.

10. Reconvene from execution Session and act upon as necessary.

Item brought by Presidio County OMB Director **Katy Sanchez**

11. Discussion with action to approve appointment of a team to design and write evaluation criteria for construction bids for the Texas Department of Agriculture (TDA), Texas Community Block Grant

(TxCDBG), Water and Sewer Improvements in Colonies of Candelaria and Pueblo Nuevo and subsequent evaluations of bids.

12. Discussion with action to approve Addendum for the Texas Department of Agriculture Texas Community Development Block Grant for waste and sewer improvements in colonias of Candelaria and Pueblo Nuevo.

13. Discussion with action to approve the "Request for Qualifications" to select an engineer for the Texas Alternative Program Project (TAP) for Presidio County and the City of Presidio.

14. Discussion with action to fill vacant airport attendant/maintenance position.

CONSENT AGENDA ITEMS:

All items under the Consent Agenda are heard and acted upon collectively unless opposition is presented, in which case the consented item will be considered, discussed, and appropriate action taken separately.

13. Discussion with action to approve County Auditor's Budget amendments and Line Item Transfers. (Patty Roach, Auditor)

14. Discussion with action to approve Presidio County's bills from March 21, 2018 to present. (Honorable Frances García, Treasurer)

15. Discussion with approval of Office of Management and Budget Report to include assets/inventory transfers. (Katy Sanchez, Director OMB)

16. Discussion with action to approve the following reports:

- a. Justice of the Peace, PCT 1 report for February 2018.
- b. Presidio Fire Department report.
- c. Presidio EMS Department report.

16. Adjournment.

Notice to the Public:

Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above. Presidio County Commissioners' Court reserves the right to discuss any of the above items in Executive (closed) Session whenever permitted by the Texas Open Meeting Act

Notice to the Public:

The Presidio County Commissioners Court reserves the Right to Adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters) and 551.0725 (Deliberations by Certain Commissioners Courts about Contracts Being Negotiated).

Message

From: recordsclerk@co.presidio.tx.us [recordsclerk@co.presidio.tx.us]
Sent: 9/18/2018 7:22:01 AM
To: pontonrod@gmail.com
Subject: OMB

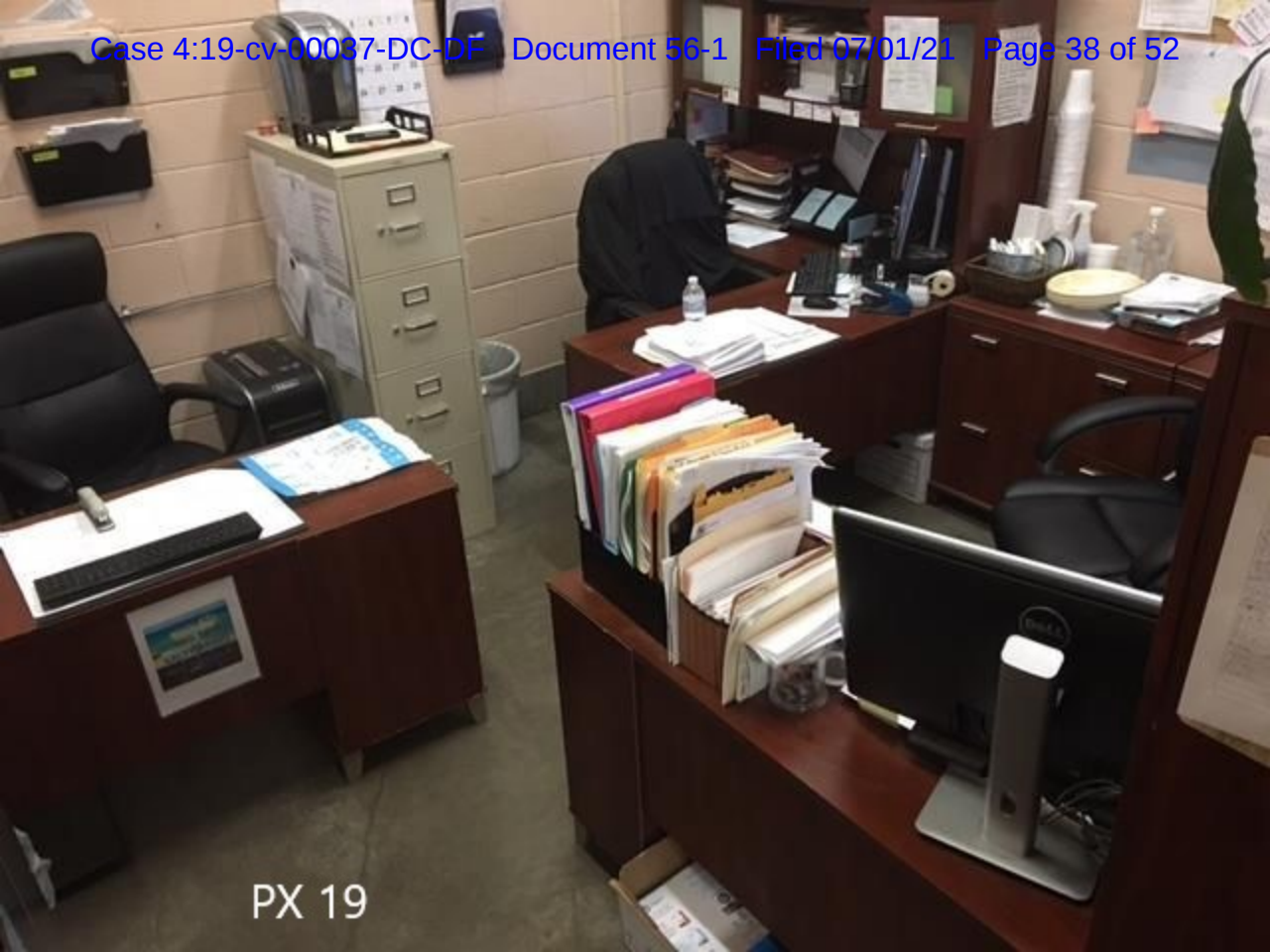
Rod,

Can you advise me if I have any grievance or appeal rights to challenge the decision to abolish the OMB office and my position of director? I assume the answer is no, but I just want to confirm.

Have a great day,

Katie

PX 18



PX 19



PX 20

TEAM LEGAL

... is now ...



13100 Wortham Center Drive, Suite 140
Houston, Texas 77065
(713) 937-4242 Fax (713) 937-9995
Toll Free 800-882-3376 www.lexitaslegal.com/conciergerecords

Mary Catherine "Katie" Sanchez vs. Presidio County, Texas, et al.

Records Regarding: Mary Catherine "Katie" Sanchez
Records From: Shannon Clinic - South
Type of Records: Medical

**The records were provided in a printout format
and have been arranged to the best of our ability.**

These records have been chronologically arranged by Team Legal.

PX 21

Order No. 27736.001

IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF TEXAS
PECOS DIVISION

MARY CATHERINE "KATIE" SANCHEZ

vs.

CIVIL ACTION NO. 4:19-CV-00037

PRESIDIO COUNTY, TEXAS AND
FRANCES GARCIA in her individual capacity

DIRECT QUESTIONS TO BE PROPOUNDED TO THE WITNESS

Custodian of Records for: Shannon Clinic - South (Attn: Release of Information)

Records Pertaining To: Mary Catherine "Katie" Sanchez

Type of Records: any and all medical records from 8/22/13 to the present (on paper and/or in electronic format), including but not limited to, all treatment records, reports, notes, tests and results, patient demographics and/or face sheets, patient registration form(s), patient history, sign-in sheets, consents, insurance information, questionnaires, correspondence, records contained in the file from other sources, and all related documents

1. Please state your full name.

Answer:

2. Please state by whom you are employed and the business address.

Answer:

3. What is the title of your position or job?

Answer:

4. Are the medical records, outlined in the subpoena duces tecum, pertaining to the above-named person, in your custody or subject to your control, supervision or direction?

Answer:

5. Are you able to identify these medical records as the originals or true copies of the originals?

Answer:

6. Please hand to the Notary Public taking this written deposition copies of the medical records mentioned in Question No. 4. Have you complied? If not, why?

Answer:

7. Are the copies which you have handed to the Notary Public taking this written deposition true and correct copies of all such medical records?

Answer: Yes

8. Were such medical records kept in the regular course of business of this facility?

Answer: Yes

9. Please state whether or not it was the regular course of business of the above mentioned facility for a person with knowledge of the acts, events, conditions, opinion, or diagnoses, recorded to make the record or to transmit information thereof to be included in such record.

Answer: Yes

10. Were the medical records made by nurses, doctors and other employees or representatives made at or near the time when the acts, events, conditions, courses of treatment, diagnoses and other information contained therein occurred, were observed or rendered, or made reasonably soon thereafter?

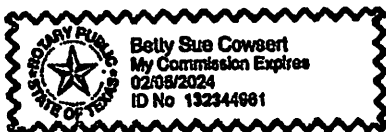
Answer: Yes

Sharella Hall

WITNESS (Custodian of Records)

Before me, the undersigned authority, on this day personally appeared SHARELLA HALL known to me to be the person whose name is subscribed to the foregoing instrument in the capacity therein stated, who being first duly sworn, stated upon his/her oath that the answers to the foregoing questions are true and correct. I further certify that the records attached hereto are exact duplicates of the original records.

SWORN TO AND SUBSCRIBED before me this 4th day of March, 2021.



Betty Sue Cowser

NOTARY PUBLIC

My Commission Expires: 2/5/2024

TEAM LEGAL



The Leader in Litigation Support

SH HEALTH INFO MGMT
120 E Harris Avenue
San Angelo TX 76903-5904

Sanchez, Mary Catherine
MRN: 20639229, DOB: 6/29/1962, Sex: F
Visit date: 11/13/2020

11/13/2020 - Orders Only in Shannon Clinic South 1 Family Medicine

Reason for Visit

Visit Diagnoses [last edited by Cynthia Vega-Bart, MA on 11/13/2020 1523]

- Mixed hyperlipidemia (primary)
- Fatigue

Visit Information

Provider Information

Encounter Provider
Cynthia Vega-Bart, MA

Department

Name	Address	Phone
Shannon Clinic South 1 Family Medicine	2142 Sunset Dr San Angelo TX 76904	325-658-1511

Medication List

Medication List

This report is for documentation purposes only. The patient should not follow medication instructions within.
For accurate instructions regarding medications, the patient should instead consult their physician or after visit summary.

Active at the End of Visit

None

Stopped In Visit

None

Flowsheets

Vital Signs

Row Name	11/13/20 1522
NarxCare Scores	
Narcotic Score	0 -DI at 11/13/20 1522
Sedative Score	0 -DI at 11/13/20 1522
Stimulant Score	0 -DI at 11/13/20 1522
Overdose Risk Score	0 NARxCHECK scores -DI at 11/13/20 1522

User Key

(r) = Recorded By, (I) = Taken By, (c) = Cosigned By

Initials	Name	Effective Dates	Provider Type	Discipline
DI	Interface, Doc Flowsheet In			

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SH HEALTH INFO MGMT
120 E Harris Avenue
San Angelo TX 76903-5904

Sanchez, Mary Catherine
MRN: 20639229, DOB: 6/29/1962, Sex: F
Visit date: 1/14/2021

01/14/2021 - Appointment in Shannon Clinic Southwest Draw Station Lab

Reason for Visit

Visit Diagnoses [last edited by Victoria Castaneda, PHLEB on 1/14/2021 0806]

- Mixed hyperlipidemia
- Fatigue

Visit Information

Appointment Information

LAB Completed
1/14/2021 8:25 AM

Time	Provider	Department	Length
8:25 AM	SCSW DRAW STATION LAB	SCSW DRAW STATION LAB	5 min

Arrival Time: 7:54 AM Enc Form Number: 2727517

Notes:

Rutledge

History

Made On:	1/14/2021 7:54 AM	By:	Maria Gomez, Clerk	ES
Checked In:	1/14/2021 7:54 AM	By:	Maria Gomez, Clerk	ES
Remove Arr.:	1/14/2021 8:22 AM	By:	Victoria Castaneda, PHLEB	ES
Checked Out:	1/14/2021 8:22 AM	By:	Victoria Castaneda, PHLEB	ES
Checked Out:	1/14/2021 8:22 AM	By:	Victoria Castaneda, PHLEB	ES

Medication List

Medication List

This report is for documentation purposes only. The patient should not follow medication instructions within.
For accurate instructions regarding medications, the patient should instead consult their physician or after visit summary.

Active at the End of Visit

Medications last reviewed by Kathie M. Horrace-Voigt, DO on 3/16/2018 1214

metoprolol tartrate (Lopressor) 25 mg tablet

Instructions: Take 1 tablet (25 mg total) by mouth 2 (two) times a day.
Authorized by: Cynthia Rutledge, DO Ordered on: 1/21/2021
Start date: 1/21/2021 Quantity: 180 tablet
Refill: 3 refills by 1/21/2022

atorvastatin (Lipitor) 20 mg tablet

Instructions: Take 1 tablet (20 mg total) by mouth 1 (one) time each day.
Authorized by: Cynthia Rutledge, DO Ordered on: 1/21/2021
Start date: 1/21/2021 Quantity: 90 tablet
Refill: 3 refills by 1/21/2022

Stopped in Visit

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Please Note: The Medical Record Provided to you as requested is a longitudinal electronic medical record. As such, information contained in the record is fluid and subsequent requests may not yield the exact same results.

SA, SAN ANGELO • 2142 Sunset Dr., SAN ANGELO TX 76904-6829
 SANCHEZ, MARY (id #1410694, dob: 06/29/1962)
 Eyes: Eyes: no irritation, floaters, discharge, dry eyes, pain in the eyes, visual changes, sensitivity to light (photophobia), or seeing double (diplopia).
 ENT: Ears: no vertigo, difficulty hearing, ear pain, or ringing in the ears (tinnitus). Nose: no difficulty smelling, frequent nosebleeds, or nosebleeds problems. Mouth/throat: no sore throat, difficulty swallowing (dysphagia), anterior neck problems. Taste of foods, bleeding gums, change in voice, dry mouth, mouth ulcers, oral abnormalities, or teeth problems. Cardiovascular: Cardiac: no shortness of breath when walking or breathing when lying down; no chest pain, arm pain on exertion, known heart murmur, or call or jaw pain; and palpitations and ankle edema.
 Respiratory: Respiratory: no cough, wheezing, shortness of breath, rapid breathing, sputum production, or coughing up blood.
 Gastrointestinal: Gastrointestinal: no nausea, vomiting, diarrhea, constipation, heartburn, or abdominal pain and not vomiting blood and normal appetite.
 Genitourinary: Genitourinary: no incontinence, hematuria, pain during urination, difficulty urinating, increased frequency, feelings of urgency, flank pain, or urinary tract infections.
 Musculoskeletal: Musculoskeletal: no muscle weakness, arthralgia/joint pain, back pain, or difficulty walking/muscle aches and cramps; and swelling in the extremities.
 Integumentary: Skin: no excessive sweating or facial or body hair (hirsutism) and no jaundice, rashes, discoloration, dry skin, abnormal mole, hair thinning, or growths / lesions.
 Neurologic: Neurologic: no loss of consciousness or balance or falls and no weakness, numbness, tingling, tremors, seizures, dizziness, headaches, slurred speech, memory lapses or changes, or difficulty finding desired words.
 Psychiatric: Psychiatric: no irritability, depression, anxiety, paranoia, panic attacks, sleep disturbances, or thoughts about suicide and feeling safe in relationship.
 Endocrine: Endocrine: no fatigue, cold intolerance, heat intolerance, or unusual body odor.
 Hematologic/Lymphatic: Hematologic/Lymphatic: no bruising, swollen glands, clotting problems, or bleeding disorders.
 Allergic/Immunologic: Allergic/Immunologic: no itching, hives, runny nose, nasal congestion, frequent sneezing, or sinus pressure.
 Additional reports: Review of system personally reviewed. Pertinent positives and negatives noted above, KS.
 Physical Exam
 Patient is a 56-year-old female.
 Basic Cardiac PE: HEENT: no bruit and JVP < 6; No lymphadenopathy. Lungs: clear to auscultation; normal respiratory effort. Cardiac: no murmurs or gallops and s1 normal and s2 normal; No heaves lifts or thrills. Abdomen: non tender or distended, no hepatomegaly or splenomegaly, and soft and normal bowel sounds. Extremities: no edema and pulses 2+.
 Assessment / Plan
 Patient with symptomatic SVT / atrial tachycardia. Symptom has improved with beta-blocker therapy. Still with significant fatigue and daytime somnolence. Proceed with overnight oximetry. Sleep study if indicated. Discontinue atorvastatin given new muscle aches. Resume therapy at half dose after 2 weeks. Follow up in 2 months. Consider switching to Crestor if with significant myalgia despite taking atorvastatin at half dose.
 Supraventricular tachycardia - New onset. Atrial tachycardia noted on recent Holter evaluation. Continue with metoprolol.
 M79.1: Supraventricular tachycardia
 Muscle pain - New onset. Possibly due to statin therapy. Discontinue the atorvastatin. If symptoms resolve resume therapy at half dose as tolerated.
 M79.10: Myalgia, unspecified site
 Palpitations - Improving. Continue with beta-blocker therapy.
 R00.2: Palpitations

02/22/2021 - Documentation in Shannon Health Information Management (continued)

San Angelo TX 76903-5904
 120 E Harris Avenue
 SH HEALTH INFO MGMT
 MRN: 20639229, DOB: 6/29/1962, Sex: F
 Visit date: 2/22/2021
 Sanchez, Mary Catherine

SH HEALTH INFO MGMT
120 E Harris Avenue
San Angelo TX 76903-5904

Sanchez, Mary Catherine
MRN: 20639229, DOB: 6/29/1962, Sex: F
Visit date: 2/22/2021

02/22/2021 - Documentation in Shannon Health Information Management (continued)

Documents (continued)

SA SAN ANGELO • 2142 Sunset Dr, SAN ANGELO TX 76904-6029

SANCHEZ, MARY (id #1410694, dob: 06/29/1962)

Snoring - persistent. Proceed with overnight oximetry. Sleep study if indicated.
R06.83:
Snoring

Fatigue - worsening. Proceed with over oximetry. Please see note above.
R53.83: Other fatigue

Return to Office

- CYNTHIA RUTLEDGE, DO for Follow-up 30 at SA_2142 Sunset Dr on 03/22/2019 at 08:30 AM
- Kai Sun, DO for Follow-up at SA_3350 Executive Dr Ste 100 on 04/15/2019 at 11:30 AM

Encounter Sign-Off

Encounter signed-off by Kai Sun, DO, 02/13/2019.
Encounter performed and documented by Kai Sun, DO
Encounter reviewed & signed by Kai Sun, DO on 02/13/2019 at 10:25pm

Encounter Date: 01/22/2019

Patient

Name	SANCHEZ, MARY (56yo, F) ID# 1410694	Appt. Date/Time	01/22/2019 09:45AM
DOB	06/29/1962	Service Dept.	SA_3501 Knickerbocker Rd
Provider	JENNIFER MOSS, MD		
Insurance	Med Primary: BCBS-TX (PPO) Insurance #: ZGP903282134 Policy/Group #: 028585 Prescription: SURESCRIPTS LLC - This member could not be found in the payer's files. Please verify coverage and all member demographic information, details		

Chief Complaint

post operation visit

Pls/p hysteroscopy, D&C 12/14/18 for PMP bleeding.

Patient's Care Team

Primary Care Provider: CYNTHIA RUTLEDGE DO: 2142 SUNSET DR, SAN ANGELO, TX 76904, Ph (325) 245-4161, Fax (325) 245-4060 NPI: 1043219439

Patient's Pharmacies

COMMUNITY PHARMACY (ERX): 3520 KNICKERBOCKER RD. STE A, SAN ANGELO TX 76904, Ph (325) 949-4577, Fax (325) 224-0997

Vitals

01/22/2019 09:55 am

Ht: 5 ft 7 in (170.18 cm)

Wt: 183 lbs (83.01 kg)

BMI: 28.7

BP: 114/79 sitting L arm

Pulse: 77 bpm

T: 96.7 F* temporal artery (35.94 C)

O2Sat: 97% Room Air at Rest

Allergies

Reviewed Allergies
NKDA

Medications

Reviewed Medications

atorvastatin 20 mg tablet

12/26/18 prescribed

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SH HEALTH INFO MGMT
120 E Harris Avenue
San Angelo TX 76903-5904

Sanchez, Mary Catherine
MRN: 20639229, DOB: 6/29/1962, Sex: F
Visit date: 2/22/2021

02/22/2021 - Documentation in Shannon Health Information Management (continued)

Documents (continued)

SA SAN ANGELO • 2142 Sunset Dr, SAN ANGELO TX 76904-6829

SANCHEZ, MARY (id #1410694, dob: 06/29/1962)

Past Pregnancies

cesarean x 1. SVD x 2

Past Medical History

Discussed Past Medical History

HYPERLIPIDEMIA: Y

PALPITATIONS: Y

HPI

Palpitations

Reported by
patient.

Location: chest

Quality: rapid and sustained

Severity: moderate

Duration: lasts minutes

Onset/Timing: intermittent

Context: at rest

Alleviating Factors: relieved with rest

Aggravating Factors: worse with activity

Associated Symptoms: chest pain; exertional dyspnea; decline in exercise capacity; fatigue

Notes: -

recent laboratory studies reviewed. DMP LFTs were within normal limits.

Electrocardiogram personally reviewed. Sinus rhythm and 73 beats per min. Nonspecific T-wave flattening.

Patient also complains of chest pain with exertional activities.

Patient presents for consultation regarding chest discomfort and palpitation. Referred by Dr. Rutledge.

RQS

Constitutional: Constitutional: no significant weight gain or loss; no fever, chills, or exercise intolerance; fatigue, night sweats, and sleep disturbances: insomnia; and normal appetite.

Eyes: Eyes: no irritation, floaters, discharge, dry eyes, pain in the eyes, visual changes, sensitivity to light (photophobia), or seeing double (diplopia).

ENMT: Ears: no vertigo, difficulty hearing, ear pain, or ringing in the ears (tinnitus). Nose: no difficulty smelling, frequent nosebleeds, or nose/sinus problems. Mouth/Throat: no difficulty swallowing (dysphagia), anterior neck pain/tenderness, unusual taste of foods, bleeding gums, change in voice, dry mouth, mouth ulcers, oral abnormalities, or teeth problems and snoring.

Cardiovascular: Cardiovascular: no chest pain, arm pain on exertion, known heart murmur, or calf or jaw pain; shortness of breath when walking and breath when lying down; and palpitations and ankle edema.

Respiratory: Respiratory: no cough, wheezing, shortness of breath, rapid breathing, sputum production, or coughing up blood.

Gastrointestinal: Gastrointestinal: no nausea, vomiting, diarrhea, constipation, heartburn, or abdominal pain and not vomiting blood and normal appetite.

Genitourinary: Genitourinary: no incontinence, hematuria, pain during urination, difficulty urinating, increased frequency, feelings of urgency, flank pain, or urinary tract infections.

Musculoskeletal: Musculoskeletal: no muscle weakness, arthralgia/joint pain, back pain, or difficulty walking; muscle aches and cramps; and swelling in the extremities.

Integumentary: Skin: no excessive sweating or facial or body hair (hirsutism) and no jaundice, rashes, discoloration, dry skin, abnormal mole, hair thinning, or growths / lesions.

Neurologic: Neurologic: no loss of consciousness or balance or falls; no weakness, numbness, tremors, seizures, dizziness, headaches, slurred speech, memory lapses or changes, or difficulty finding desired words; and tingling.

Psychiatric: Psych: no irritability, depression, anxiety, paranoia, panic attacks, sleep disturbances, or thoughts about suicide and

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SH HEALTH INFO MGMT
120 E Harris Avenue
San Angelo TX 76903-5904

Sanchez, Mary Catherine
MRN: 20639229, DOB: 6/29/1962, Sex: F
Visit date: 2/22/2021

02/22/2021 - Documentation in Shannon Health Information Management (continued)

Documents (continued)

SA SAN ANGELO • 2142 Sunset Dr, SAN ANGELO TX 76904-6339

SANCHEZ, MARY (Id #1410694, dob: 06/29/1962)

Pharmacy: COMMUNITY PHARMACY

• THYROID STIM TSH

Hyperlipidemia - If still abnormal, pt will start atorvastatin 20mg QD and re-check in 90d

E78.8: Hyperlipidemia, unspecified

• LIPID PANEL

Fatigue

R53.83: Other fatigue

TSH, ULTRA-SENSITIVE, SERUM

COMP METAB PANEL

CBC WITH PLT, WITH DIFF

ELECTROCARDIOGRAM

Review of electrocardiogram taken on 12/21/2018 at COMMUNITY MEDICAL ASSOCIATES - FAMILY PRACTICE - GASTRO - NEUROLOGY shows:

Rate & Rhythm:

Rate & Rhythm: normal sinus rhythm ____ rate.

QRS: normal.

Intervals:

PR Interval: normal.

QRS Duration: normal.

QT Interval: normal QTc.

Interpretation:

12 lead ECG: normal.

Return to Office

JENNIFER MOSS, MD for Post Op 10 Min at SA_3501 Knickerbocker Rd on 01/04/2019 at 11:15 AM

Encounter Sign-Off

Encounter signed-off by CYNTHIA RUTLEDGE, DO, 12/21/2018.

Encounter performed and documented by CYNTHIA RUTLEDGE, DO

Encounter reviewed & signed by CYNTHIA RUTLEDGE, DO on 12/21/2018 at 11:44am

Encounter Date: 12/13/2018

Patient

Name	SANCHEZ, MARY (56yo, F) ID# 1410694	Appl. Date/Time	12/13/2018 03:00PM
DOB	06/29/1962	Service Dept.	SA_3501 Knickerbocker Rd
Provider	JENNIFER MOSS, MD		
Insurance	Med Primary: BCBS-TX (PPO) Insurance #: ZGP003282134 Policy/Group #: 028585		

Prescription: SURESCRIPTS LLC - This member could not be found in the payer's files. Please verify coverage and all member demographic information, details

Chief Complaint

pre operation

Pt scheduled for hysteroscopy, D&C 12/14/2018.

Patient's Care Team

Primary Care Provider: CYNTHIA RUTLEDGE DO: 2142 SUNSET DR, SAN ANGELO, TX 76904, Ph (325) 245-4181, Fax (325) 245-4080 NPI: 1043219439

Patient's Pharmacies

COMMUNITY PHARMACY (ERX): 3520 KNICKERBOCKER RD, STE A, SAN ANGELO TX 76904, Ph (325) 949-4577, Fax (325) 224-0997

Vitals

Ht: 5 ft 7 in (170.18 cm) Wt: 182 lbs (82.55 kg) BMI: 28.5 12/13/2018 03:16

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SH HEALTH INFO MGMT
120 E Harris Avenue
San Angelo TX 76903-5904

Sanchez, Mary Catherine
MRN: 20639229, DOB: 6/29/1962, Sex: F
Visit date: 2/22/2021

02/22/2021 - Documentation in Shannon Health Information Management (continued)

Documents (continued)

SA, SAN ANGELO • 2142 Sunset Dr, SAN ANGELO TX 76904-6829

SANCHEZ, MARY (id #1410694, dob: 06/29/1962)

Lab Order

01/24/2020

Order To	Ordering Provider
COMMUNITY MEDICAL ASSOC - LAB 2142 SUNSET DR SAN ANGELO, TX 76904 Phone: (325) 245-4261 Fax: (325) 245-4049	REGIONAL EMPLOYEE ASSISTANCE PROGRAM SA_2142 Sunset Dr CYNTHIA RUTLEDGE, DO 2142 Sunset Dr SAN ANGELO, TX 76904-6829 Phone: 325-245-4000 Fax: (325) 245-4044

Order	
Orders included: 1	
Fatigue ICD-10: R53.83: Other fatigue • TSH, ULTRA-SENSITIVE, SERUM BILL: Thrd Party TO BE PERFORMED ON OR AROUND: 01/11/2021 ORDERED: 01/24/2020	
Patient Name	SANCHEZ, MARY
Sex - DOB - Age	F 06/29/1962 58yo
Address	PO BOX 1361 MARFA, TX 79843-1361
Phone	h: (432) 295-0516 w:
Primary Insurance	BCBS-TX (PPO) ID: ZGP903282134 Group: 028585 Policy Holder: SANCHEZ, MARY Eligibility: Member is eligible. (Verified 01/18/2021)
Secondary Insurance	None recorded.
Drawn by:	
Date/Time Drawn:	
Fasting?:	- None Needed - 8 HR - 12 HR
Other/Notes:	
CC:	

Electronically Signed by: CYNTHIA RUTLEDGE, DO



CYNTHIA RUTLEDGE, DO
01/24/2020
02/22/2021 08:45 AM

Supervising Provider (If Required): CYNTHIA RUTLEDGE, DO

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SH HEALTH INFO MGMT
120 E Harris Avenue
San Angelo TX 76903-5904

Sanchez, Mary Catherine
MRN: 20639229, DOB: 6/29/1962, Sex: F
Visit date: 2/22/2021

02/22/2021 - Documentation in Shannon Health Information Management (continued)

Documents (continued)

SA SAN ANGELO • 2142 Sunset Dr, SAN ANGELO TX 76904-6029

SANCHEZ, MARY (Id #1410694, dob: 06/29/1962)

SA SAN ANGELO • 3350 Executive Drive Suite 100, SAN ANGELO TX 76904-6878

SANCHEZ, MARY (Id #1410694, dob: 06/29/1962)



Regional Employee Assistance Program Inc.
3350 Executive Drive Suite 100
SAN ANGELO, TX 76904-6878
Phone: (325) 245-4501, Fax: (325) 245-4008

Date: 01/24/2020

Dear Mary Sanchez,

The following is a summary of your visit today. If you have any questions, please contact our office.

Sincerely,

KAI SUN, DO

Patient Care Summary for Mary Sanchez

Most Recent Encounter

01/24/2020 Kai Sun: 3350 Executive Drive Suite 100, San Angelo, TX 76904-6878, Ph. tel:+1-325-2454501

Reason for Visit

hyperlipidemia; 6 month follow up; hypertension; CAD

Assessment and Plan

The following list includes any diagnoses that were discussed at your visit.

1. Palpitations

• palpitations: care instructions

2. Supraventricular tachycardia

• supraventricular tachycardia: care instructions

3. Hyperlipidemia

• high cholesterol: care instructions

4. Edema of lower extremity

• leg and ankle edema: care instructions

Discussion Note: None recorded.

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SH HEALTH INFO MGMT
120 E Harris Avenue
San Angelo TX 76903-5904

Sanchez, Mary Catherine
MRN: 20639229, DOB: 6/29/1962, Sex: F
Visit date: 2/22/2021

02/22/2021 - Documentation in Shannon Health Information Management (continued)

Documents (continued)

SA SAN ANGELO • 2142 Sunset Dr, SAN ANGELO TX 76904-6829

SANCHEZ, MARY (Id #1410694, dob: 06/29/1962)

Procedures

Date	Name	Performed by
02/13/2019	Nuclear Diagnostic Exam Notes: exercise nuclear. RE: cp. Exercised for 7 mets. + ekg portion (1 mm upsloping ST depression). No ischemia on nuclear. EF 72%. tld 0.90.	Information not available
02/13/2019	Tte W/doppler Complete Notes: EF 66%. trace AR. (PHT 1000 msec). aneurysmal atrial septum. trace mr/tr. diastolic dysfunction.	Information not available
01/25/2019	Ecg Monit/reprt up to 48 Hrs Notes: 24 Holter. RE: palp. rare pvc/s/pacs. SVT @ 120 bpm.	Information not available
12/14/2018	Hysteroscopy with Biopsy Notes: hysteroscopy, D&C for PMP bleeding. Benign uterine polyp	Information not available
01/01/1972	Appendectomy	Information not available
	Cesarean Delivery	Information not available

Vaccine List

Here is a copy of your most up-to-date vaccination list.

None recorded.

Tobacco Smoking Status

Tobacco Smoking Status Current Every Day Smoker

Past Encounters

01/24/2020

Palpitations; Supraventricular Tachycardia; Hyperlipidemia; Edema of Lower Extremity
Kal Sun, DO: 3350 Executive Drive Suite 100, San Angelo, TX 76904-6878, Ph. (325) 245-4501

01/24/2020

Hyperlipidemia; Palpitations; Fatigue
Cynthia Rutledge, DO: 2142 Sunset Dr, San Angelo, TX 76904-6829, Ph. 325-245-4000

Demographics

Sex:	Female	Ethnicity:	Information not available
DOB:	06/29/1962	Race:	Information not available
Preferred language:	English	Marital status:	Married
Contact:	PO Box 1381, Maria, TX 79843-1381, Ph. tel+1-432-2950516		

Care Team Members

Primary Care Provider

Dr. Cynthia Rutledge	2142 Sunset Dr, San Angelo, TX 76904, Ph. tel+1-325-2454161
Cynthia Rutledge DO	2142 Sunset Dr, San Angelo, TX 76904, Ph. tel+1-325-2454161

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SH HEALTH INFO MGMT
120 E Harris Avenue
San Angelo TX 76903-5904

Sanchez, Mary Catherine
MRN: 20639229, DOB: 6/29/1962, Sex: F
Visit date: 2/22/2021

02/22/2021 - Documentation in Shannon Health Information Management (continued)

Documents (continued)

SA SAN ANGELO • 2142 Sunset Dr, SAN ANGELO TX 76904-6829
SANCHEZ, MARY (id #1410694, dob: 06/29/1962)
SA SAN ANGELO • 3350 Executive Drive Suite 100, SAN ANGELO TX 76904-6878
SANCHEZ, MARY (id #1410694, dob: 06/29/1962)



Regional Employee Assistance Program Inc.
3350 Executive Drive Suite 100
SAN ANGELO, TX 76904-6878
Phone: (325) 245-4501, Fax: (325) 245-4008

Date: 07/26/2019

Dear Mary Sanchez,

The following is a summary of your visit today. If you have any questions, please contact our office.

Sincerely,

KAI SUN, DO

Patient Care Summary for Mary Sanchez

Most Recent Encounter

07/26/2019 Kai Sun; 3350 Executive Drive Suite 100, San Angelo, TX 76904-6878, Ph. tel: +1-325-2454501

Reason for Visit

3 month follow up

Assessment and Plan

The following list includes any diagnoses that were discussed at your visit.

1. Palpitations

• palpitations: care instructions

2. Supraventricular tachycardia

• supraventricular tachycardia: care instructions

3. Hyperlipidemia

• high cholesterol: care instructions

4. Edema of lower extremity

• leg and ankle edema: care instructions

Discussion Note: None recorded.

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